



**INTEGRATED COASTAL AND OCEAN OBSERVING SYSTEM (ICOOS)
ACT OF 2009
IMPLEMENTATION PLAN**

ACTIVITY: “[D]evelop and implement a process for the periodic review and evaluation of regional information coordination entities . . . [and] . . . develop and implement a process for the periodic review and evaluation of all non-federal assets, including regional information coordination entities.”

ICOOS ACT REFERENCE: §12304 (c)(3)(H) and §12304 (c)(3)(E)

PLAN:

- **Objectives/Milestones:**
 1. Define and document procedures, including the frequency and standards, for periodic progress reviews for grants and co-operative agreements.
 2. Schedule annual program reviews beginning in Winter/Spring 2012.
 3. Develop outcome metrics to evaluate regional information coordination entities.

- **Execution Plan:** Review and evaluate regional efforts through annual status assessments, regular reports on grant progress and expenditures, and administrative health assessments of grant recipients. Other actions that will contribute to the review and evaluation process include:
 1. Develop U.S. IOOS[®] Regional Progress and Milestone Reporting Guidance (Completed) to cover:
 - Cooperative agreement semi-annual progress report requirements
 - Quarterly regional milestone reporting
 - Performance metrics reporting
 - Annual supplemental information to support program office needs
 - Annual project reviews
 2. Hold annual program reviews starting in FY12 (Completed).
 3. Develop a national level outcome metric supported by regional IOOS milestones and accomplishments. Staff from the U.S. IOOS Office will lead the effort to:
 - Draft an outcome metric (August 2012)
 - Develop a business case for the metric that defines the terms and outlines reporting requirements (August 2012)

- Circulate the draft metric and business case with regional partners (October 2012)
- Compile comments and make revisions to draft metric and business case (December 2012)
- Conduct a review of the draft metric by collecting and assessing the related metric data through a pilot project (March 2013)
- Finalize the metric and begin implementation (May 2013)

The actions identified above will be used with the current on-going activities in the review process. Documentation of the process, frequency and standards will occur as part of this ICOOS Act Implementation Plan.

- **Dependent Activities:** None identified at this time.
- **Additional Needs:** N/A

GROUP RESPONSIBLE: NOAA/IOOS/Regional and External Affairs Division (READ)

DELIVERABLES: FY12 Program Review (February 2012 - Completed); Establish Regional Progress and Milestone Reporting Guidance (December 2011 – Completed); Draft GPRA level metric (August 2012- in progress); Validate GPRA Metric and tracking process (March 2013); Submit GPRA as part of NOAA’s FY15 Budget Submission (May 2013).

DUE DATE: No specific date is referenced in the Act.

OUTSTANDING DECISIONS NEEDED: N/A